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UNITED STATES INTELLIGENCE BOARD

40

OFFICE OF THE EXECUTIVE SECRETARY

USIB-D-2.4/1

21 May 1962

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Attachment B

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT: Effectiveness Reports Relative to USIB
Committee Chairmen

1. Because of the importance of the work accomplished by the various USIB committees, Mr. McCone has stated that he desires to be the "rating official" with respect to effectiveness reports submitted on full-time chairmen of these committees, and that he desires to contribute to the effectiveness reports submitted on part-time chairmen of USIB committees.

2. The various committee chairmen have been notified of this and asked to make necessary administrative arrangements within their departments or agencies to facilitate implementation of this new procedure.

3. As these effectiveness reports come due, the members of USIB will be asked to submit appropriate comments to assist Mr. McCone in the preparation of his evaluations.

4. The Executive Secretary, USIB has been designated as the administrative "point of contact," and correspondence relating to this matter should be addressed to the Executive Secretary.



Acting Executive Secretary

STATINTL

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